
SUPPLY CONTRACT NOTICE

SUPPLY OF VARIOUS EQUIPMENT

MISSAKA/TIKO/CAMEROON

1. Publication reference

MAB/BPL/FOUR/TRANSV/2018/2

2. Procedure

Open

3. Programme title

Banana Accompanying Measures (BAM)

4. Financing

Budget line 21.06.07

5. Contracting authority

BOH PLANTATIONS LTD

BP 1130

YAOUNDE

Email addresses:

yentoh01@yahoo.co.uk

yemyete@yahoo.co.uk

CONTRACT SPECIFICATIONS

6. Description of the contract

The subject of the tender is the supply of various equipment

7. Number and titles of lots

3 Lots

Lot 1: Acquisition of 2 personnel trucks (contract BAN/2016/375-631)

Lot 2: Acquisition and installation of equipment for solar panels (contract BAN/2016/375-632)

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium - of tenderers) which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) N°236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable Instrument under which the contract is financed (see also heading 22 below). Participation is also open to international organisations.

All supplies under this contract must originate in one or more of these countries.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

No tender guarantee is required.

12. Performance guarantee

10% of the value of the contract will be retained by the Contracting Authority till the successful tenderer discharges his obligations fully and the Contracting Authority has issued a final reception certificate.

13. Information meeting and/or site visit

No site visit planned.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

SELECTION AND AWARD CRITERIA

15. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

- 1) **Economic and financial capacity** of tenderer (based on i.e. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.
 - The average turnover for the last three years should be at least twice the sum of the tenderers financial offer (annual tax returns (DSF) duly certified by an auditor
 - The capacity of the tenderer to finance the project (auto financing capacity, capacity to have a line of credit)
 - BPL reserves the right to demand supplementary documentation if it determines that the documents submitted are not sufficient.

Criteria for natural persons:

- the available financial resources of the tenderer must exceed the annualised maximum budget of the contract and
- The financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.

- 2) **Professional capacity and technical capacity** of tenderer. The reference period which will be taken into account will be the last 5 years from submission deadline.

Professional and technical criteria for legal persons:

- has a professional certificate appropriate to this contract or relevant experience in the domain and a list of similar projects executed with the date, amount and contact person accompanying the reception note. The Contracting Authority reserves the right to contact the clients to evaluate the quality of material supplied, the tenderers professionalism, and guarantee and after sales services.
- At least 3 staff currently work for the tenderer in fields related to lot 2 of this contract

Professional and technical criteria for natural persons:

- has a professional certificate or relevant experience appropriate to this contract
- is currently working/has worked during the past 5 years as manager/team-leader etc. with 3 collaborators in fields related to this contract.

The tenderer has delivered supplies under at least 1 contract with a budget of at least the same amount which was implemented during the last 5 years.

This means that the contract the tenderer refers to could have been started or completed

at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

Delivery deadline: the delivery deadline should be included in the offer. Penalties for delay will be imputed in the contract which will be signed between BPL and the supplier.

Guarantee of the material: the guarantee proposed will be taken into consideration during the evaluation. The longer it is, the more it will be considered technically advantageous.

Quality of the material: the quality of the material will be examined. The offer should be detailed enough to permit BPL judge the quality of the material proposed.

Conformity with the Technical specifications: the offer has to conform to the technical specifications in the tender document

SAV: Spare parts should be available for purchase

BPL reserves the right to reserve any offers which are not precise and well presented. In such a case, BPL will inform the tenderer who will have 7 days to complete his documents.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Contracting Authority are when the tender rely in majority on the capacities of other entities or when they rely on key criteria. If the tender relies on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

16. Award criteria

- Price

- Delivery deadline
- Technical offer
- Guarantee and after sales service

TENDERING

1. How to obtain the tender dossier

The tender dossier will be available subsequently from the following Internet address: www.assobacam.com. The tender dossier will also be available from the Contracting Authority. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to yentoh01@yahoo.co.uk and yemyete@yahoo.co.uk (mentioning the publication reference shown in item 1) at least 10 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 4 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 4 days before the submission deadline on the Assobacam website at www.assobacam.com.

2. Deadline for submission of tenders

17/08/18

Any tender received by the Contracting Authority after this deadline will not be considered.

3. Tender opening session

20/08/18 at 10:00h

4. Language of the procedure

All written communications for this tender procedure and contract must be in English.

5. Legal basis¹

Regulation (EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action

¹ Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).